

ST FRANCIS' SCHOOL PUPIL INFORMATION FORM

(If any details change, please inform the School Office immediately)

Name of child:		Class:	
Address:		Post code:	
Telephone:	Home:	Work:	Mobile:
If you live in NEWHAM tick (✓) here: <input type="checkbox"/> if not, indicate borough			
Parent/Carer's name:			
Please give place of employment or name of College course:		Telephone:	
Parent/Carer's name:			
Please give place of employment or name of College course:		Telephone:	
Do both parents have access to child: YES / NO			
If you have answered no to this question, please give details. Copies of Injunctions / Court Rulings or restrictions must be provided:			
In the event of an emergency can the partner without usual access rights pick up your child?		YES / NO	

Please give details of at least three contacts that are known to your child and can care for them if you are not available. Please ensure you have asked their permission to be included on this list. It is necessary that you enter the relationship that your child has to the contact. This may be aunt, maternal grandmother, etc... Older brothers or sisters below the age of sixteen can not be responsible for a child.

Priority	Name/Relationship to your child	Home Address/ Phone /Mobile	Work Address/Phone/Mobile
1	Relationship:	Tel: Mobile:	Tel:
2	Relationship:	Tel: Mobile:	Tel:
3	Relationship	Tel: Mobile:	Tel:

Travel Arrangements:	Walk	Cycle	Bus	Train	Car	Other
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Dietary Needs (if any, please mention any allergies):			
Lunch time Arrangements:	Free School Meal	Paid School Meal	Packed Lunch
			Go Home

Parish (where you live):	Religion:
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Main Home Language:	Second Language:
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Equal Opportunities Data

Please indicate below, by ticking (✓) the relevant box to which group you belong. This information will be treated in the **STRICTEST CONFIDENCE** and will only be used for statistical monitoring.

White

- British
- Irish
- Traveller of Irish Heritage
- Gypsy/Roma
- Other White background
 - Kosovan
 - Turkish/Turkish Cypriot
 - White Eastern European
 - Please specify

Other ethnic backgrounds

- Afghani
- Filipino
- Kurdish
- Iranian
- Iraqi
- Other Arab background
- Vietnamese
- Latin, South/Central Am.
- Any other ethnic group
Please specify

Black or Black British

- Caribbean
- African
- Nigerian
- Somali
- Other Black African
- Any other Black background
Please specify

Chinese

Mixed

- White & Black Caribbean
- White & Black African
- White & Asian
- Any other mixed background
Please specify

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background
Please specify

I do not wish an ethnic background category to be recorded

This information was provided by:

- Parent
- Other (please give details)

Medical Practice:			
Address:			Post Code:
	Tel:		
Serious illness:		Existing Medical Conditions (e.g. Sickle Cell Anaemia, asthma, etc ...):	
Accidents:			
Operations:			
If you have a social worker / health visitor please give their name below:			Telephone number:

Parental consent:

Data Protection Act 1998: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and keep it up to date. The school is required to share some of the data with the Local Authority and with the DCSF.

Signature:

**NEWHAM EDUCATION SERVICE
SCHOOL VISTS: ANNUAL PARENTAL CONSENT FORM
SCHOOL: ST FRANCIS PRIMARY**

During the academic year, it is expected that various trips will be organised during the school day to support the teaching of the National Curriculum. You are asked to complete. And return this general consent form. All trips will be subject to the general conditions set out below, unless specifically notified otherwise in writing.

I agree to my child (insert child's name) _____ taking part in local visits and day trips which may occur from time to time during the course of the school year.

I understand that the school and the organisers will take all responsible and proper precautions for the care and safety of my child. I also understand that the Governors and the organisers will only be responsible for injury to my child if this is caused by negligence attributable to a council employee.

I agree to inform the school of any relevant medical or other special circumstances affecting my child, including any treatment required during the course of a visit.

I understand that if my child should need emergency medical treatment, every effort will be made to contact me before treatment is given. If however, this is impossible, I give my consent to my child undergoing medical treatment.

Signed: _____ (Mr/Mrs/Miss/Ms)

Date: _____

Arrangements for the end of the school day

Please help us to update our records by indicating how your child will go home at the end of each school day. Please tick the correct box.

Children from each class (except the Junior classes upstairs) will be dismissed from their classroom door. The three classes upstairs will walk down to the playground with their teacher to be collected from there.

Please arrive in good time to collect your child at **3.15pm**.

After School Clubs will go from class to class to collect children in this way also.

- | | | |
|-----|--|--------------------------|
| (1) | My child will be collected by _____
(Block capitals please) | <input type="checkbox"/> |
| (2) | My child will be collected by an After School Club.
Name of club _____
(Block capitals please) | <input type="checkbox"/> |
| (3) | I give permission for my child to go home on their own.
NB: Only children in Year 5 and Year 6 | <input type="checkbox"/> |
| (4) | I have different arrangements from these and will see my child's class teacher. | <input type="checkbox"/> |

If these arrangements change at any time you must inform the school office.

Child's name: _____

Class: _____

Signed: _____ Name: _____
(Block capitals please)

St Francis' School Pupil Internet Agreement

This is to be read through with your parent(s) and then signed. You will be allowed Internet Access after this is returned to school.

At St Francis, we expect all pupils to be responsible for their own behaviour on the internet just as they are anywhere else in the school. This includes materials they choose to access, and language they use.

Pupils using the World Wide Web are expected not to deliberately seek out offensive materials.

Should any pupils encounter any such material accidentally, they are expected to report it immediately to a teacher.

Pupils are expected not to use any rude language in their email communications and may contact only people they know or those people their teacher has approved.

- It is forbidden to be involved in sending chain letters.
- Pupils must ask permission before accessing the internet.
- Pupils should not access other people's files unless permission has been given.
- Computers should only be used for schoolwork and homework unless permission has been granted otherwise.
- No program files may be downloaded to the computer from the Internet.
- No Programs on disc or CD ROM should be brought in from home for use in school.
- Homework completed at home maybe brought in on memory stick but this will have to be virus scanned by the class teacher before use.
- Personal printing is not allowed on our network for cost reasons (e.g. pictures of pop groups/cartoon characters)
- No personal information such as phone numbers and addresses should be given out and no arrangements to meet someone unless this is part of an approved school project.
- Pupils consistently choosing not to comply with these expectations will be warned, and subsequently, may be denied access to internet resources.

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I have read through this agreement with my child and agree to these safety restrictions.

Signed: _____ (Parent/Responsible Adult)

Name of child: _____