

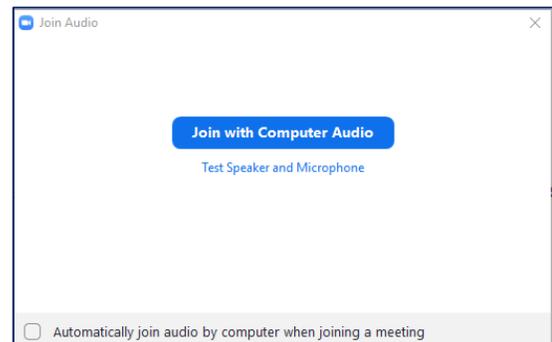
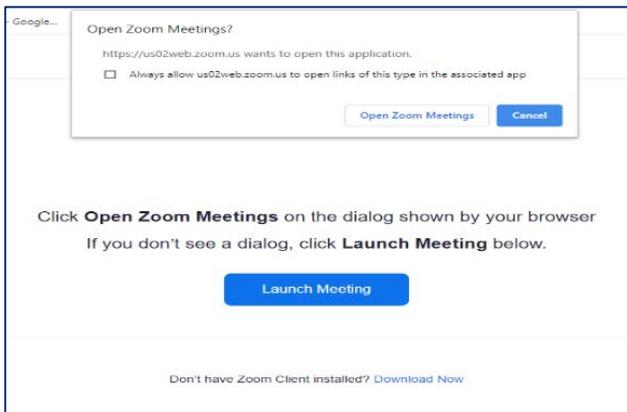


Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app. Otherwise, you will be prompted to download and install Zoom when you click a join link.

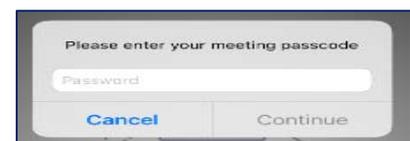
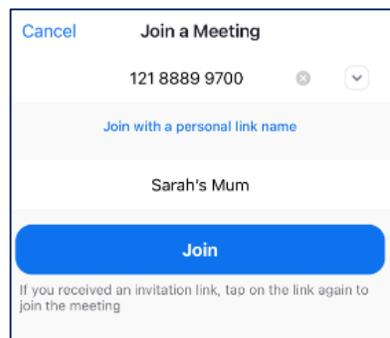
1. Click on the zoom link that you have received via email.
2. Each meeting has a unique meeting ID that will be required to join a Zoom meeting and a passcode. This has also been sent to you by email.

Google Chrome

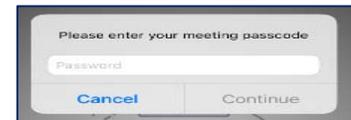
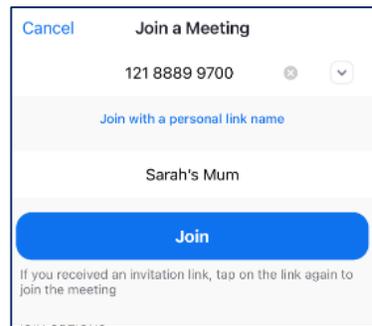
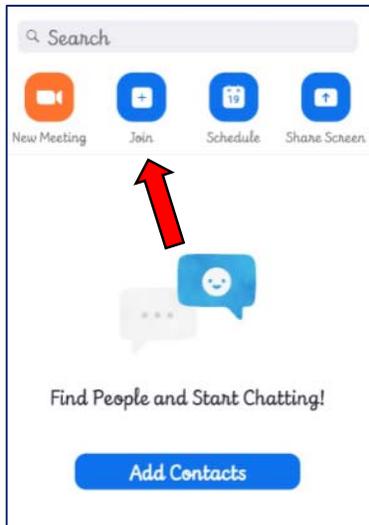
- Click on the link you have received.
- Click open zoom meetings or launch meeting
- Join with computer Audio



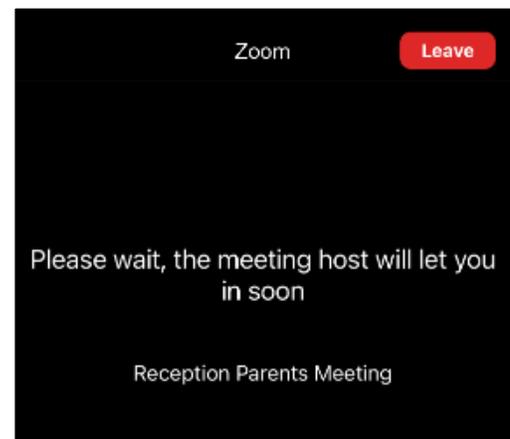
- Open the zoom app
- Click Join meeting
- Add meeting ID and your name
- You will be asked to enter a meeting passcode.



- Open the zoom app
- Click Join
- Add meeting ID and your name
- You will be asked to enter a meeting passcode.



- When you join you will be added to the waiting room
- Please be patient. The class teacher will let you into the meeting room at the beginning of your time slot.



Tips for troubleshooting

- Staff have checked their devices work so we hope all is well at our end.
- Please read the guide carefully beforehand to ensure you are using a suitable browser
- Make sure your camera and microphone and volume are fully enabled in your settings and that you have allowed the system to access them
- Better sound is achieved if only one person speaks (closely) to the microphone at a time

- If one party loses connection, please just wait whilst they log in again - you should be able to resume
- If there is a sound /display issue, try clicking the microphone/camera icon off and on again
- If there is still an issue, try logging off and logging on again or try another device
- If possible, have a backup device ready for you to log on and use
- We cannot do any more on the night so please be forgiving in case of technical hitch. We are doing our best to make contact at this difficult time. If you miss a conversation, due to a technical hitch with our devices, the teacher will speak to you in a couple of days to arrange another time.

